

Certification Guideline 67

SUBJECT

Assessment of Prior Learning and Development of Individual Learning Plan to Meet Educational Requirements 50-69

GUIDELINE DEFINITION

At the discretion of the district, an assessment of prior learning and development of an Individualized Learning Plan may be utilized to satisfy Educational Requirements 50-69. The appropriate district facilitator or professional development coordinator must complete the assessment, develop the Individualized Learning Plan, address the competency deficiencies, and verify completion of the competencies. Application of this Guideline may vary depending on availability of local resources.

- The appropriate district facilitator or professional development coordinator must complete the assessment and develop the Individualized Learning Plan
- Prior learning should be recent, documented, and verifiable.
- Documentation of prior learning could include transcripts, course catalogs, syllabi, certificates of completion with training agendas, conference brochures with “official” documented outcomes of sessions, work or project samples, and employment training records.
- Letters of validation including signatures from trainers, professors, conference coordinators, etc. may be used to document the experience and outcomes.

EXAMPLE

An instructor provides a graduate course syllabus and the final course project documenting completion of a course curriculum toward waiver of Educational Requirement 50 Curriculum or Course Construction. The district facilitator or professional development coordinator evaluates the syllabus and project to determine whether the requirement competencies are satisfied. The facilitator or professional development coordinator recommends substitution of the graduate course toward the requirement.

EXAMPLE

An instructional supervisor provides a brochure and completion certificate for a two-day diversity workshop and a course description and transcript documenting completion of a one-credit human relations course toward Educational Requirement 69-Educational Diversity. The district facilitator or professional development coordinator evaluates the documentation and determines that several of the competencies are met. The facilitator or professional development coordinator also indicates that the competencies showing strategies for infusing cultural diversity into curriculum, instructional design, and delivery of instruction are not met. The facilitator and supervisor develop a plan for the supervisor to satisfy the remaining competencies through assessing a current course curriculum and revising the curriculum to strengthen the emphasis on cultural diversity.

RATIONALE

Flexibility exists with regard to completion of the education requirements. Certification requirements can be met by a combination of activities.

<http://systematic.wtcsystem.org/Certification/Cert/Renewing/EdRequirement/edrequire.htm>

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